



Monthly Newsletter

Volume IV, Issue 1

www.perfecttiming.com

January 2009



JOB SPOTLIGHTS

MARIN COUNTY:

#12728 Executive/Personal Assistant.....\$70K++
Distinctive Marin headquarters is seeking a gracious, savvy and professional Executive/Personal Assistant to assist their CEO. Four year degree and five years Corporate Executive Assistant experience for a senior level company officer are required.

Temporary Position in Marin

#12842 Medical Office Manager.....\$20/hr.

Medical organization seeks Office Manager for immediate start. Candidate must have recent experience managing minimum of seven staff members, maintaining medical records, excellent Office Suite skills, and organizational strengths. You will be interacting with a variety of individuals. This is a temporary assignment with great potential.

SONOMA COUNTY: # 12827 Web Developer.....\$60—70K

Work with others to develop and implement proprietary content and data management systems built with Microsoft technologies into new and existing websites. You will be involved with implementing dynamic, data driven designs and core technology for new websites as well as existing sites.

For more information on these great jobs and more, go to our website: www.perfecttiming.com

PAYROLL RATE UPDATES FOR 2009

- State Disability Rate (SDI) or (CASDI) has increased to 1.1% on wages up to \$90,669 for a maximum withholding of \$997.36.
- Social Security (FICA) has remained at 6.2% on wages up to \$106,800 for a maximum withholding of \$6621.60.
- Medicare (MC) has remained at 1.45% on all earned wages.
- Business mileage rate has decreased to \$.55/ mile, down from a rate of \$.585/mile July – Dec 2008.

We would like to recognize our Associates of the Month



**Ivy Stocks
and
Jan
Gauthier**

We couldn't do it without you!!

Green Tip for January

Stop Receiving Unwanted Catalogs

Cost: \$0

Each year, 19 billion catalogs are mailed to American consumers. All those catalogs require more than 53 million trees and 56 billion gallons of wastewater to produce -- and many of us don't even know how we got on so many mailing lists! So grab that stack of catalogs piling up on your coffee table and clear out the clutter. Visit CatalogChoice.org to put a stop to unwanted catalogs. Within 10 weeks, your mailbox will be empty of unwanted catalogs. A less cluttered mailbox means less pollution, less waste and less of the pollution that causes global warming.

www.thedailygreen.com

W-2 Information



W-2's will be mailed out the last week of January 2009.

Please be sure to contact Perfect Timing if you have an address change.

*Not all W-2s are returned if address incorrect.



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